

**CHEYENNE ANIMAL  
SHELTER/SERVICES CORPORATION  
AND THE  
CHEYENNE ANIMAL  
SHELTER/SERVICES FOUNDATION**

**COMBINED FINANCIAL STATEMENTS  
JUNE 30, 2017 and 2016**

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Cheyenne Animal Shelter/Services Corporation  
and the Cheyenne Animal Shelter/Services Foundation  
Cheyenne, Wyoming

We have audited the accompanying combined financial statements of Cheyenne Animal Shelter/Services Corporation and Cheyenne Animal Shelter/Services Foundation, which comprise the combined statements of financial position as of June 30, 2017 and 2016, and the related combined statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the combined financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these combined financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of combined financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these combined financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, as established by the Auditing Standards Board. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the combined financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the combined financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the combined financial position of Cheyenne Animal Shelter/Services Corporation and Cheyenne Animal Shelter/Services Foundation as of June 30, 2017 and 2016, and the changes in its combined net assets and its combined cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in cursive script, consisting of the letters 'RLR' followed by 'LLP' in a smaller font.

Cheyenne, Wyoming  
November 9, 2017

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION  
COMBINED STATEMENTS OF FINANCIAL POSITION  
As of June 30, 2017 and 2016**

	2017	2016
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$ 355,142	\$ 295,806
Investments	2,646,702	2,591,776
Accounts receivable	1,140	4,580
Prepaid and other	21,675	27,017
Gift shop inventory	2,491	2,491
<b>Total current assets</b>	<u>3,027,150</u>	<u>2,921,670</u>
Property and Equipment		
Land	400,000	400,000
Building and improvements	3,239,717	3,230,342
Furniture and equipment	545,206	536,502
Vehicles	201,771	201,771
Non-depreciable artwork	29,819	29,819
	<u>4,416,513</u>	<u>4,398,434</u>
Less: accumulated depreciation	<u>(1,860,046)</u>	<u>(1,733,441)</u>
<b>Total property and equipment</b>	<u>2,556,467</u>	<u>2,664,993</u>
Other Assets		
Endowment investments	<u>2,661,286</u>	<u>2,559,980</u>
<b>Total other assets</b>	<u>2,661,286</u>	<u>2,559,980</u>
<b>Total assets</b>	<u>\$ 8,244,903</u>	<u>\$ 8,146,643</u>
<b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable	\$ 18,917	\$ 31,697
Accrued liabilities	59,485	56,203
Deferred revenue	45,000	-
<b>Total current liabilities</b>	<u>123,402</u>	<u>87,900</u>
Net Assets		
Unrestricted		
Invested in property and equipment	2,556,467	2,664,993
Undesignated	2,883,748	2,833,770
	<u>5,440,215</u>	<u>5,498,763</u>
Temporarily restricted	1,272,204	1,150,898
Permanently restricted	1,409,082	1,409,082
<b>Total net assets</b>	<u>8,121,501</u>	<u>8,058,743</u>
<b>Total liabilities and net assets</b>	<u>\$ 8,244,903</u>	<u>\$ 8,146,643</u>

See notes to combined financial statements.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**COMBINED STATEMENT OF ACTIVITIES**

**For the Year Ended June 30, 2017**

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Support				
Contributions	\$ 334,894	\$ 20,000	\$ -	\$ 354,894
In-kind contributions	145,814	-	-	145,814
Special events, less cost of direct benefits to donors of \$121,039	222,457	-	-	222,457
<b>Total support</b>	<b>703,165</b>	<b>20,000</b>	<b>-</b>	<b>723,165</b>
Revenue				
City contracts	505,000	-	-	505,000
County contracts	218,400	-	-	218,400
Clinic	47,584	-	-	47,584
Adoption fees	232,611	-	-	232,611
Boarding income	28,677	-	-	28,677
Gift shop sales (net)	20,794	-	-	20,794
Other income	40,613	-	-	40,613
Investment income	315,518	101,306	-	416,824
<b>Total revenue</b>	<b>1,409,197</b>	<b>101,306</b>	<b>-</b>	<b>1,510,503</b>
<b>Total support and revenue</b>	<b>2,112,362</b>	<b>121,306</b>	<b>-</b>	<b>2,233,668</b>
Net Assets Released From Restrictions				
Satisfaction of restrictions	-	-	-	-
Expenses				
Program services				
Shelter services	1,364,448	-	-	1,364,448
Animal control services	277,133	-	-	277,133
<b>Total program services</b>	<b>1,641,581</b>	<b>-</b>	<b>-</b>	<b>1,641,581</b>
Supporting services				
Fundraising	222,259	-	-	222,259
General and administrative	307,070	-	-	307,070
<b>Total supporting services</b>	<b>529,329</b>	<b>-</b>	<b>-</b>	<b>529,329</b>
<b>Total expenses</b>	<b>2,170,910</b>	<b>-</b>	<b>-</b>	<b>2,170,910</b>
Increase (Decrease) in Net Assets	(58,548)	121,306	-	62,758
Net Assets, Beginning of Year	5,498,763	1,150,898	1,409,082	8,058,743
Net Assets, End of Year	<b>\$ 5,440,215</b>	<b>\$ 1,272,204</b>	<b>\$ 1,409,082</b>	<b>\$ 8,121,501</b>

See notes to combined financial statements.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**COMBINED STATEMENT OF ACTIVITIES**

**For the Year Ended June 30, 2016**

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Support				
Contributions	\$ 302,630	\$ 20,305	\$ -	\$ 322,935
In-kind contributions	131,216	-	-	131,216
Special events, less cost of direct benefits to donors of \$107,674	233,405	-	-	233,405
<b>Total support</b>	<b>667,251</b>	<b>20,305</b>	<b>-</b>	<b>687,556</b>
Revenue				
City contracts	505,000	-	-	505,000
County contracts	218,400	-	-	218,400
Clinic	47,845	-	-	47,845
Adoption fees	214,285	-	-	214,285
Boarding income	18,360	-	-	18,360
Gift shop sales (net)	14,917	-	-	14,917
Other income	24,238	-	-	24,238
Investment income (loss)	(27,216)	330,901	-	303,685
<b>Total revenue</b>	<b>1,015,829</b>	<b>330,901</b>	<b>-</b>	<b>1,346,730</b>
<b>Total support and revenue</b>	<b>1,683,080</b>	<b>351,206</b>	<b>-</b>	<b>2,034,286</b>
Net Assets Released From Restrictions				
Satisfaction of restrictions	20,305	(20,305)	-	-
Expenses				
Program services				
Shelter services	1,328,733	-	-	1,328,733
Animal control services	316,086	-	-	316,086
<b>Total program services</b>	<b>1,644,819</b>	<b>-</b>	<b>-</b>	<b>1,644,819</b>
Supporting services				
Fundraising	204,492	-	-	204,492
General and administrative	296,132	-	-	296,132
<b>Total supporting services</b>	<b>500,624</b>	<b>-</b>	<b>-</b>	<b>500,624</b>
<b>Total expenses</b>	<b>2,145,443</b>	<b>-</b>	<b>-</b>	<b>2,145,443</b>
Increase (Decrease) in Net Assets	(442,058)	330,901	-	(111,157)
Net Assets, Beginning of Year	5,940,821	819,997	1,409,082	8,169,900
Net Assets, End of Year	<b>\$ 5,498,763</b>	<b>\$ 1,150,898</b>	<b>\$ 1,409,082</b>	<b>\$ 8,058,743</b>

See notes to combined financial statements.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**COMBINED STATEMENT OF FUNCTIONAL EXPENSES**

**For the Year Ended June 30, 2017**

	Program Services			Supporting Services			Total
	Shelter Services	Animal Control Services	Total Program Services	Fundraising	General and Administrative	Total Support Services	
Salaries	\$ 680,729	\$ 177,190	\$ 857,919	\$ 128,388	\$ 185,099	\$ 313,487	\$ 1,171,406
Payroll taxes	72,716	19,146	91,862	13,010	16,442	29,452	121,314
Employee benefits	38,250	6,263	44,513	7,340	19,112	26,452	70,965
Professional and contracted services	10,616	138	10,754	3,104	21,962	25,066	35,820
Occupancy and utilities	47,058	12,262	59,320	8,966	12,892	21,858	81,178
Office expenses and supplies	35,295	647	35,942	6,125	734	6,859	42,801
Background music	420	-	420	-	-	-	420
Professional development	6,502	200	6,702	335	233	568	7,270
Repairs and maintenance	50,578	120	50,698	-	-	-	50,698
Printing and postage	2,895	55	2,950	550	263	813	3,763
Telephone	15,093	2,921	18,014	42	60	102	18,116
Business insurance	-	-	-	-	17,516	17,516	17,516
Vehicle expense	8,143	34,534	42,677	-	-	-	42,677
Veterinarian fees spay/neuter	40,098	-	40,098	-	-	-	40,098
Veterinarian fees	32,622	347	32,969	-	-	-	32,969
Veterinarian supplies	57,817	-	57,817	-	-	-	57,817
Supplies and animal food	148,490	2,053	150,543	14	-	14	150,557
Cleaning, laundry and janitorial supplies	20,582	2,126	22,708	-	31	31	22,739
Advertising	144	-	144	9,396	-	9,396	9,540
Direct mail	-	-	-	24,754	-	24,754	24,754
Memberships, dues and subscriptions	6,720	-	6,720	1,410	928	2,338	9,058
Travel expenses	4,324	8	4,332	37	-	37	4,369
Meetings and newsletter	-	-	-	3,671	-	3,671	3,671
Bank charges and returned checks	-	-	-	-	20	20	20
Credit card fees	8,918	-	8,918	1,050	-	1,050	9,968
License fees	2,043	-	2,043	-	-	-	2,043
Board/executive director expenses	-	-	-	-	891	891	891
Bad debt	-	-	-	-	718	718	718
Other	1,003	-	1,003	83	10,063	10,146	11,149
<b>Total expenses before depreciation</b>	<b>1,291,056</b>	<b>258,010</b>	<b>1,549,066</b>	<b>208,275</b>	<b>286,964</b>	<b>495,239</b>	<b>2,044,305</b>
Depreciation	73,392	19,123	92,515	13,984	20,106	34,090	126,605
<b>Total expenses</b>	<b>\$ 1,364,448</b>	<b>\$ 277,133</b>	<b>\$ 1,641,581</b>	<b>\$ 222,259</b>	<b>\$ 307,070</b>	<b>\$ 529,329</b>	<b>\$ 2,170,910</b>

See notes to combined financial statements.



**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**COMBINED STATEMENT OF FUNCTIONAL EXPENSES**

**For the Year Ended June 30, 2016**

	Program Services			Supporting Services			Total
	Shelter Services	Animal Control Services	Total Program Services	Fundraising	General and Administrative	Total Support Services	
Salaries	\$ 650,980	\$ 205,310	\$ 856,290	\$ 121,161	\$ 178,291	\$ 299,452	\$ 1,155,742
Payroll taxes	76,509	23,223	99,732	13,758	18,220	31,978	131,710
Employee benefits	24,936	6,112	31,048	7,683	22,923	30,606	61,654
Professional and contracted services	15,668	1,305	16,973	1,799	25,835	27,634	44,607
Occupancy and utilities	45,732	14,423	60,155	8,512	12,525	21,037	81,192
Office expenses and supplies	25,015	415	25,430	6,007	243	6,250	31,680
Background music	420	-	420	-	-	-	420
Professional development	9,213	675	9,888	650	905	1,555	11,443
Repairs and maintenance	59,827	-	59,827	-	-	-	59,827
Printing and postage	2,967	244	3,211	2,049	255	2,304	5,515
Telephone	18,346	2,356	20,702	529	240	769	21,471
Business insurance	973	-	973	-	14,076	14,076	15,049
Vehicle expense	5,006	34,814	39,820	-	-	-	39,820
Veterinarian fees spay/neuter	47,337	-	47,337	-	-	-	47,337
Veterinarian fees	32,761	-	32,761	-	-	-	32,761
Veterinarian supplies	63,122	-	63,122	-	-	-	63,122
Supplies and animal food	136,600	2,006	138,606	908	435	1,343	139,949
Cleaning, laundry and janitorial supplies	19,778	294	20,072	14	-	14	20,086
Advertising	2,732	-	2,732	7,769	-	7,769	10,501
Direct mail	-	-	-	16,446	-	16,446	16,446
Memberships, dues and subscriptions	5,702	-	5,702	75	618	693	6,395
Travel expenses	1,926	1,302	3,228	164	-	164	3,392
Meetings and newsletter	-	-	-	2,812	-	2,812	2,812
Bank charges and returned checks	409	-	409	-	158	158	567
Credit card fees	6,827	-	6,827	160	1	161	6,988
License fees	1,098	-	1,098	-	-	-	1,098
Board/executive director expenses	-	-	-	-	648	648	648
Bad debt	-	-	-	-	260	260	260
Other	2	1	3	65	-	65	68
<b>Total expenses before depreciation</b>	<b>1,253,886</b>	<b>292,480</b>	<b>1,546,366</b>	<b>190,561</b>	<b>275,633</b>	<b>466,194</b>	<b>2,012,560</b>
Depreciation	74,847	23,606	98,453	13,931	20,499	34,430	132,883
<b>Total expenses</b>	<b>\$ 1,328,733</b>	<b>\$ 316,086</b>	<b>\$ 1,644,819</b>	<b>\$ 204,492</b>	<b>\$ 296,132</b>	<b>\$ 500,624</b>	<b>\$ 2,145,443</b>

See notes to combined financial statements.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**COMBINED STATEMENTS OF CASH FLOWS**

**For the Year Ended June 30, 2017 and 2016**

	<b>2017</b>	<b>2016</b>
<b>Cash Flows From Operating Activities</b>		
Increase (Decrease) in net assets	\$ 62,758	\$ (111,157)
Adjustment to reconcile increase (decrease) in net assets to net cash provided by operating activities:		
Depreciation	126,605	132,883
Unrealized (gain) on investments	(251,458)	(112,633)
(Increase) Decrease in operating assets		
Accounts receivable	3,440	(4,580)
Prepaid and other	5,342	(9,483)
Increase (Decrease) in operating liabilities		
Accounts payable	(12,780)	(2,692)
Accrued liabilities	3,282	(8,165)
Deferred revenue	45,000	-
<b>Net cash (used) by operating expenses</b>	<b>(17,811)</b>	<b>(115,827)</b>
<b>Cash Flows From Investing Activities</b>		
Purchase of property and equipment	(18,079)	(56,403)
Realized (gain) on investments	(65,182)	(87,781)
Proceeds from sale of investments	538,665	855,334
Purchases of equity investments	(259,077)	(681,327)
Reinvested interest and dividends	(119,180)	(124,246)
<b>Net cash provided (used) by investing activities</b>	<b>77,147</b>	<b>(94,423)</b>
Net Increase (Decrease) in Cash and Cash Equivalents	59,336	(210,250)
Cash and Cash Equivalents, Beginning of Year	295,806	506,056
Cash and Cash Equivalents, End of Year	<b>\$ 355,142</b>	<b>\$ 295,806</b>
<b>Supplemental Disclosure of Non-Cash Operating Activities</b>		
In-kind contributions	\$ 145,814	\$ 130,767
Contributed services (expense)	\$ (20,688)	\$ (24,826)
Contributed fundraising materials (expense)	\$ (229)	\$ (462)
Contributed materials and animal food (expense)	\$ (124,897)	\$ (105,479)

See notes to combined financial statements.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

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**Note 1. Summary of Significant Accounting Policies**

Organization

Cheyenne Animal Shelter/Services Corporation (the Shelter) is a not-for-profit organization established in 1974 to enhance the quality of life for animals and people through compassion, respect and education. The goal of the Shelter is to find a home for every adoptable companion animal brought to our door. We further this goal through ongoing community relations programs, such as humane education, offsite adoptions and outreach.

Shelter Services

The Cheyenne Animal Shelter/Services Corporation provides a humane shelter to:

- hold, adopt or otherwise dispose of animals;
- return lost animals to their owners;
- promote humane education;
- provide animal control services to Laramie County and the City of Cheyenne;
- serve as an advocate for the safety and welfare of animals in the community.

Animal Control Services

The Shelter provides animal control services to the City of Cheyenne and Laramie County. Animal control officers patrol the city and county, investigate reported cases of neglect and abuse and issue citations when conditions warrant and when other interventions have failed to improve the situation. Officers educate and advise owners on leash and license laws and enforce waste management ordinances. They also provide education to citizens and owners on the humane and responsible care and treatment of animals, promoting kindness and compassion toward all animals and offer help and suggestions to owners with animal issues such as barking dogs, escaping dogs, roaming cats, and unwanted wildlife. When necessary, officers also work closely with the Game and Fish Department and the Livestock Board to remove wildlife and livestock from inappropriate environments.

Cheyenne Animal Shelter/Services Foundation (the Foundation) is a not-for-profit organization established in 2006 in part, to raise, hold and administer funds for the long-term operating needs of the Shelter. The Foundation is governed by a separate Board of Directors which independently authorizes supporting distributions to the Shelter.

Both organizations operate primarily in Laramie County, Wyoming.

Basis of Presentation

These financial statements represent the combined financial statements of the Cheyenne Animal Shelter/Services Corporation and the Cheyenne Animal Shelter/Services Foundation (collectively, the Organization). The financial statements of the Organization have been prepared on the accrual basis. The Organization has adopted the provisions of Accounting Standards Codification (ASC) 958-605-25-2, "Contributions Received," ASC 958-205, "Not-for-Profit Entities - Presentation of Financial Statements," and ASC 958-325-05, "Not-for-Profit Entities - Investments." Combined financial statements have been prepared as the Shelter and the Foundation believe combined financial statements are more meaningful than separate financial statements. The Shelter and the Foundation have concluded that an economic interest exists between the two organizations in accordance with ASC 958-810-55-6, due to the following circumstances:

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

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**Note 1. Summary of Significant Accounting Policies (continued)**

Basis of Presentation (continued)

- The Foundation solicits funds in the name of and with the expressed or implied approval of the Shelter, and substantially all of the funds solicited are intended by the contributor or are otherwise required to be used for the benefit of the Shelter.
- The Foundation transfers significant resources to the Shelter from Foundation resources held for the benefit of the Shelter.

Classes of Net Assets

Net assets of the Organization and changes therein are classified and reported as follows:

*Unrestricted net assets* are currently available at the discretion of the board for use in the Organization's operations and not subject to donor-imposed stipulations.

*Temporarily restricted net assets* are subject to donor-imposed stipulations that will be met by actions of the Organization and/or the passage of time.

*Permanently restricted net assets* are subject to donor-imposed stipulations that they be maintained in perpetuity by the Organization. Generally, the donors of these assets permit the Organization to use the investment earnings for general operations or specific purposes.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities and in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Prepaid Expenses and Other Assets

Prepaid expenses and other assets consist of expenses paid in advance but not yet incurred and employee advances at the lower of cost or market using the first-in, first-out method.

Income Tax Status

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Income tax is payable on income defined as unrelated business taxable income. There was no unrelated business income for the years ended June 30, 2017 and 2016.

The Organization has adopted the recognition requirements for uncertainty in income taxes as required by ASC 740-10. The standard prescribes a comprehensive model for how an organization should recognize, measure, present and disclose in the financial statements uncertainty in income taxes the organization has taken or expects to take on a tax return. The Organization's income tax filings are subject to audit by various taxing authorities.

In evaluating the Organization's tax provisions and accruals, interpretations and tax planning strategies are considered. The Organization believes their estimates are appropriate based on current facts and circumstances and have not recorded any reserves, or related accruals for interest and penalties for uncertainty in income taxes at June 30, 2017 and 2016.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

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**Note 1. Summary of Significant Accounting Policies (continued)**

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization considers all highly liquid investments with an initial maturity of one year or less to be cash equivalents. The Organization maintains its cash balances in financial institutions which from time to time exceed the Federal Deposit Insurance Corporation insurance limit of \$250,000. The organization has not experienced any losses in these accounts.

Contributions

The Organization accounts for contributions in accordance with the recommendation of ASC 958-605-25-2 “*Contributions Received*.” In accordance with ASC 958-605-25-02, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions.

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

The Organization reports gifts of property, equipment, and artifacts as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. In the absence of explicit donor stipulations about how those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Fair Value

Fair value is the price that would be received from the sale of an asset or settlement of a liability in an orderly transaction between market participants at the measurement date. When determining the fair value measurements for assets and liabilities which are required to be recorded at fair value, the Organization considers the principal or most advantageous market in which a hypothetical sale or transfer would take place and consider assumptions that market participants would use when pricing the asset or liability, such as inherent risk, transfer restrictions, and risk of non-performance.

The fair value hierarchy is made up of three levels of inputs which may be used to measure fair value: Level 1—observable inputs such as quoted prices for identical instruments in active markets; Level 2—observable inputs such as quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active and model derived valuations in which all significant inputs are observable in active markets; and Level 3—unobservable inputs for which there is little or no market data and which require us to develop our own assumptions. The Organization categorizes fair value measurements within the fair value hierarchy based upon the lowest level of the most significant inputs used to determine such fair value measurement.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

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**Note 1. Summary of Significant Accounting Policies (continued)**

Investments

The Organization invests in a managed portfolio that contains common stocks and bonds of publicly traded companies, U.S. Government obligations, mutual funds and money market funds. Such investments are exposed to various risks such as interest rate, credit and overall market volatility.

Investment income or loss (including gains and losses on investments, interest and dividends) is included in the statement of activities as an increase or decrease in unrestricted net assets unless the income or loss is restricted by donor or law.

Due to the level of risk associated with such investments and the level of uncertainty related to changes in the value of such investments, it is at least reasonably possible that changes in risks in the near term would materially affect investment balances and the amounts reported in the financial statements. The fair value of investments in securities is based on the last reported sales price at June 30, 2017 and 2016. The Organization considers certificates of deposit with original maturities of more than one year to be investments.

Endowment Investments

The Organization has a single common endowment fund (the Endowment) established by donors to provide discretionary operating income on an as-needed basis. The corpus of the fund is required to be maintained as a permanent fund. The Foundation Board of Directors, or a committee designated by the Foundation Board, may, at its discretion, award all or any portion of the annual income from the fund to be utilized for the further care and welfare of the animals residing at the Shelter. If, in the judgment of the Foundation Board or the designated committee, there is no eligible use during a particular year, the income from the fund may accumulate for use in subsequent years or may be used to augment the corpus of the fund.

Property, Equipment and Depreciation

Property and equipment are carried at cost or, if donated, at the fair market value at the date of donation. Acquisitions of property and equipment in excess of \$1,500 are capitalized.

Depreciation is computed using both the straight-line method and an accelerated method over the estimated useful lives of the property and equipment. Useful lives range from five years to thirty-nine years. Repairs and maintenance expenditures on the assets are charged to expense as incurred.

Inventory

Inventory, consisting of gift shop merchandise, is stated at the lower of cost or market determined on a first-in, first-out basis by the Organization's personnel.

Donated Services and Materials

Donated services and materials have been reflected in the accompanying financial statements at estimated fair value. A substantial number of volunteers have donated significant amounts of their time to the Organization to perform a variety of tasks that assist the Organization with daily operations, specific programs and fund-raising activities. The value of these services has not been recognized in the financial statements because they do not meet the criteria for recognition under ASC 958-605-25-2.

Financial Instruments and Credit Risk

The Organization manages deposit concentrated risk by placing temporary cash and money market accounts with financial institutions the Organization considers credit-worthy. At times, a portion of the funds may exceed FDIC or other insurance limits. The Organization has not experienced any losses in those accounts.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

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**Note 1. Summary of Significant Accounting Policies (continued)**

Revenue Recognition

The Organization recognizes revenue in the period in which it is earned. Contributions are recognized when cash, other assets, or an unconditional promise to give are received. Adoption and clinic fees are recognized when the adoption has occurred or veterinary clinic services have been performed. City and county animal control service fees are recognized monthly according to the contract terms.

Deferred Revenue

The Organization considers payments received on grant agreements and service contracts in advance of the services being performed to be deferred revenue. Revenue relating to service contracts and grants is recognized as the terms of grant agreements are met or as services outlined in contracts are performed.

Impairment of Long-Lived Assets

The Organization reviews asset carrying amounts whenever events or circumstances indicate that such carrying amounts may not be recoverable. When considered impaired, the Organization reduces the carrying amount of the asset to its current fair value by a charge to the consolidated statement of activities. No assets had indicators of material impairment as of June 30, 2017 and 2016.

Pledges Receivable

Contributions are recognized when donors make a promise to give to the Organization. The Organization uses the allowance method to estimate uncollectible pledges receivable based on prior years' experience and management's analysis of specific pledges made. There were no pledges receivable at June 30, 2017 and 2016.

Functional Allocation of Expenses

The costs of conducting program and supporting service activities have been summarized on a functional basis in the consolidated statement of functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefited.

Advertising

The cost of advertising is charged to expense as incurred. Advertising expense for the year ended June 30, 2017 and 2016 was \$9,540 and \$10,501, respectively.

Reclassification

Management has determined certain restricted net asset amounts were previously reported in the prior year financial statements as unrestricted net assets. These amounts have been reclassified in the presentation of the current year financial statements to reflect the proper temporarily and permanently restricted nature of the net assets, with no effect on total net assets.

Subsequent Events

Management has evaluated subsequent events through November 9, 2017, the date on which the financial statements were available to be issued.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

**Note 2. Investments and Endowment Investments**

Investments and endowment investments consisted of the following as of June 30,

Investments and Endowment	Fair Value Measurement at Reporting Date		2017 Total
	Level 1	Level 2	
Cash and money market	\$ 131,187	\$ -	\$ 131,187
Certificates of deposit	-	30,456	30,456
Domestic corporate bonds	-	94,194	94,194
Domestic corporate equities	435,454	-	435,454
International equity mutual funds	4,616,697	-	4,616,697
Total investments and endowment	\$ 5,183,338	\$ 124,650	\$ 5,307,988

Investments and Endowment	Fair Value Measurement at Reporting Date		2016 Total
	Level 1	Level 2	
Cash and money market	\$ 321,883	\$ -	\$ 321,883
Domestic corporate bonds	-	241,585	241,585
Domestic corporate equities	3,290,670	-	3,290,670
International equity mutual funds	670,495	-	670,495
Domestic preferred stock index fund	356,210	-	356,210
Closed end index funds	45,650	-	45,650
Publicly traded real estate investment trust	218,423	-	218,423
Publicly traded royalty trust interest	6,840	-	6,840
Total investments and endowment	\$ 4,910,171	\$ 241,585	\$ 5,151,756

The fair value of the majority of the Organization's investment and endowment assets are determined using Level 1 inputs of the fair value hierarchy because they are comprised of corporate equities traded on an exchange, and open-end and closed-end equity mutual funds with readily determinable fair values based on daily redemption values and quoted market prices. The values of corporate bonds are estimated by the custodians of the securities using pricing models based on credit quality, time to maturity, stated interest rates, and market-rate assumptions. The fair value of these investments are determined using Level 2 inputs of the fair value hierarchy. The Organization has determined that the bond pricing models utilized by the custodians provide reasonable estimations of the fair values of the securities. There were no investments or endowment investments classified as Level 3 investments as of June 30, 2017 and 2016.

Investments are presented in the accompanying combined statement of financial position as follows:

	2017	2016
Investments	\$ 2,646,702	\$ 2,591,776
Endowment investments	2,661,286	2,559,980
	\$ 5,307,988	\$ 5,151,756



**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

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**Note 2. Investments and Endowment Investments (continued)**

Income (losses) from cash and investments is summarized as follows:

	<u>2017</u>	<u>2016</u>
Interest and dividends	\$ 119,180	\$ 124,246
Net unrealized gains (losses)	251,458	112,633
Net realized gains	65,182	87,781
Investment management fees	<u>(18,996)</u>	<u>(20,975)</u>
	<u>\$ 416,824</u>	<u>\$ 303,685</u>

The Organization's endowment consists of various contributions from donors for the creation of a permanent endowment for general purposes or restricted for specific purposes. The funds in the endowment are investments not readily available for operations. The assets are invested in the endowment investment portfolio of the Organization, and all other accumulations to the endowment are classified as unrestricted net assets, absent explicit donor stipulations to the contrary. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions. There were no principal additions to the endowment fund during the year ended June 30, 2017 and 2016.

Interpretation of Relevant Law

The Board of Directors of the Foundation has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. At June 30, 2016 and 2015, there were no contrary donor stipulations. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until appropriated for expenditure by the Foundation's Board of Directors in a manner consistent with the standard of prudence prescribed by UPMIFA. The Foundation's Board of Directors considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purposes of the organization and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the organization
- The investment policies of the organization

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

**Note 2. Investments and Endowment Investments (continued)**

Return Objectives and Risk Parameters

The Foundation has adopted investment and spending policies for the endowment that attempt to provide a predictable stream of funding to programs supported by the endowment while seeking to preserve the fair values of the original gifts made to the endowment.

Under the policy guidelines, as approved by the Foundation Board of Directors, the endowment assets are invested in a manner intended to produce results, measured over full market cycles, which equal or exceed the price and yield results of a diversified portfolio of investment securities while assuming a low-to-moderate level of investment risk. The Foundation expects the endowment funds, over time, to provide an average annual rate of return sufficient to preserve the original fair values of the endowment assets while providing an opportunity for real growth.

Strategy Employed for Achieving Objectives

To satisfy long-term rate-of-return objectives, the Foundation relies on a total-return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places a greater emphasis on equity-based investments and mutual funds to achieve long-term return objectives within prudent risk constraints.

Spending Policy and Relation to Investment Objectives

The Foundation's Board of Directors appropriates for distribution each year so much of the accumulated temporarily restricted investment earnings in excess of the permanently restricted net assets of the Endowment as is necessary to fund expenditures made in accordance with donor restrictions. In establishing this policy, the Foundation's Board of Directors considered the long-term expected return on the Endowment. Accordingly, over the long term, we expect the current spending policies to preserve the permanently restricted net assets of the endowment. This is consistent with the Foundation's objective to preserve the original fair values of the original gifts made to the endowment, as well as to provide an opportunity for real growth (exceeding the rate of inflation) through new gifts and undistributed investment return.

Changes in endowment net assets were as follows for the year ended June 30, 2017 and 2016:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, beginning of year, July 1, 2015	\$ -	\$ 819,997	\$ 1,409,082	\$ 2,229,079
Investment income, net of investment management fees	-	239,122	-	239,122
Unrealized gain	-	91,779	-	91,779
Endowment net assets, beginning of year, July 1, 2016	-	1,150,898	1,409,082	2,559,980
Investment income, net of investment management fees	-	61,456	-	61,456
Unrealized gain	-	39,850	-	39,850
Endowment net assets, end of year, June 30, 2017	\$ -	\$ 1,252,204	\$ 1,409,082	\$ 2,661,286

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2017 and 2016**

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**Note 3. Gift Shop**

Gift shop sales are reported net of direct costs in the statement of activities. Gross profit information for the year ended June 30, are as follows:

	2017	2016
Gross sales	\$ 33,060	\$ 28,270
Cost of goods sold	(12,266)	(13,353)
Gross profit	\$ 20,794	\$ 14,917

**Note 4. Restricted Net Assets**

Temporarily restricted net assets of \$1,252,204 and \$1,150,898 at June 30, 2017 and 2016, respectively, are available from unappropriated endowment earnings. Temporarily restricted net assets of \$20,000 at June 30, 2017 are available for use for vehicle costs. When donor restrictions have been satisfied, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the statement of activities as net assets released from restrictions.

Permanently restricted net assets of \$1,409,082 at June 30, 2017 and 2016 consist of endowment fund assets to be held in perpetuity, the income from which is available to be appropriated for current operations in accordance with the Organization's spending policy.

**Note 5. Pension Plan**

The Organization sponsors a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code (IRC). The plan covers all full-time employees immediately upon hire. Employees may make voluntary contributions to the plan up to the maximum amount allowed by the IRC. The Shelter may, but is not required to make discretionary contributions. All contributions are vested immediately. During the year ended June 30, 2017 and 2016, the Organization made no discretionary contributions to the plan.

**Note 6. Concentration of Risk**

Cheyenne Animal Shelter/Services Corporation currently receives a substantial amount of revenue through contracts with the City of Cheyenne and Laramie County. A reduction in this funding could significantly impair the Organization's ability to start new programs and continue to fund existing programs.

**SUPPLEMENTARY INFORMATION**

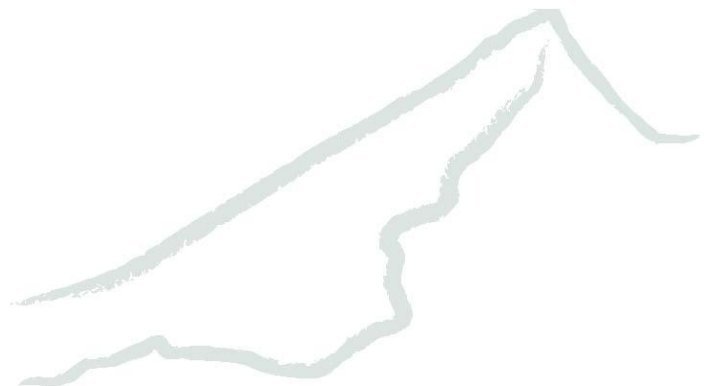


## INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors  
Cheyenne Animal Shelter/Services Corporation  
and the Cheyenne Animal Shelter/Services Foundation  
Cheyenne, Wyoming

We have audited the combined financial statements of Cheyenne Animal Shelter/Services Corporation and Cheyenne Animal Shelter/Services Foundation as of and for the year ended June 30, 2017 and 2016, and have issued our report thereon dated November 9, 2017, which contained an unmodified opinion on those combined financial statements. Our audit was performed for the purpose of forming an opinion on the combined financial statements as a whole. The combining schedule of financial position on page 19 and combining schedule of activities on page 20 are presented for purposes of additional analysis and are not required parts of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole.

Cheyenne, Wyoming  
November 9, 2017



**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**COMBINING SCHEDULE OF FINANCIAL POSITION**

**As of June 30, 2017**

	Cheyenne Animal Shelter	Cheyenne Animal Shelter/Services Foundation	Eliminations	Combined
<b>ASSETS</b>				
Current Assets				
Cash and cash equivalents	\$ 219,386	\$ 135,756	\$ -	\$ 355,142
Investments	-	2,646,702	-	2,646,702
Accounts receivable	1,140	-	-	1,140
Prepaid and other	21,675	-	-	21,675
Gift shop inventory	2,491	-	-	2,491
<b>Total current assets</b>	<u>244,692</u>	<u>2,782,458</u>	<u>-</u>	<u>3,027,150</u>
Property and Equipment				
Land	400,000	-	-	400,000
Building and improvements	3,239,717	-	-	3,239,717
Furniture and fixtures	545,206	-	-	545,206
Vehicles	201,771	-	-	201,771
Non-depreciable artwork	29,819	-	-	29,819
	<u>4,416,513</u>	<u>-</u>	<u>-</u>	<u>4,416,513</u>
Less: accumulated depreciation	(1,860,046)	-	-	(1,860,046)
<b>Total property and equipment</b>	<u>2,556,467</u>	<u>-</u>	<u>-</u>	<u>2,556,467</u>
Other Assets				
Endowment investments	-	2,661,286	-	2,661,286
<b>Total other assets</b>	<u>-</u>	<u>2,661,286</u>	<u>-</u>	<u>2,661,286</u>
<b>Total assets</b>	<u>\$ 2,801,159</u>	<u>\$ 5,443,744</u>	<u>\$ -</u>	<u>\$ 8,244,903</u>
<b>LIABILITIES AND NET ASSETS</b>				
Current Liabilities				
Accounts payable	\$ 18,917	\$ -	\$ -	\$ 18,917
Accrued liabilities	59,485	-	-	59,485
Deferred revenue	45,000	-	-	45,000
<b>Total current liabilities</b>	<u>123,402</u>	<u>-</u>	<u>-</u>	<u>123,402</u>
Net Assets				
Unrestricted	2,657,757	2,782,458	-	5,440,215
Temporarily restricted	20,000	1,252,204	-	1,272,204
Permanently restricted	-	1,409,082	-	1,409,082
<b>Total net assets</b>	<u>2,677,757</u>	<u>5,443,744</u>	<u>-</u>	<u>8,121,501</u>
<b>Total liabilities and net assets</b>	<u>\$ 2,801,159</u>	<u>\$ 5,443,744</u>	<u>\$ -</u>	<u>\$ 8,244,903</u>

See independent auditors' report on supplementary information and notes to combined financial statements.

**CHEYENNE ANIMAL SHELTER/SERVICES CORPORATION  
AND THE CHEYENNE ANIMAL SHELTER/SERVICES FOUNDATION**

**COMBINING SCHEDULE OF ACTIVITIES**

**For the Year Ended June 30, 2017**

	Cheyenne Animal Shelter	Cheyenne Animal Shelter/Services Foundation	Eliminations	Combined
<b>Support</b>				
Contributions	\$ 805,069	\$ 20,529	\$ (470,704)	\$ 354,894
In-kind contributions	145,814	-	-	145,814
Special events, less cost of direct benefits to donors of \$10,077 (Shelter) and \$110,962 (Foundation)	26,996	195,461	-	222,457
<b>Total support</b>	<b>977,879</b>	<b>215,990</b>	<b>(470,704)</b>	<b>723,165</b>
<b>Revenue</b>				
City contracts	505,000	-	-	505,000
County contracts	218,400	-	-	218,400
Clinic	47,584	-	-	47,584
Adoption fees	232,611	-	-	232,611
Boarding income	28,677	-	-	28,677
Gift shop sales (net)	20,794	-	-	20,794
Other income	40,613	-	-	40,613
Investment income (net)	-	416,824	-	416,824
<b>Total revenue</b>	<b>1,093,679</b>	<b>416,824</b>	<b>-</b>	<b>1,510,503</b>
<b>Total support and revenue</b>	<b>2,071,558</b>	<b>632,814</b>	<b>(470,704)</b>	<b>2,233,668</b>
<b>Expenses</b>				
<b>Program Services</b>				
Shelter services	1,364,448	-	-	1,364,448
Animal control services	277,133	-	-	277,133
Contributions to Shelter	-	470,704	(470,704)	-
<b>Total program services</b>	<b>1,641,581</b>	<b>470,704</b>	<b>(470,704)</b>	<b>1,641,581</b>
<b>Supporting Services</b>				
Fundraising	222,219	40	-	222,259
General and administrative	304,669	2,401	-	307,070
<b>Total supporting services</b>	<b>526,888</b>	<b>2,441</b>	<b>-</b>	<b>529,329</b>
<b>Total expenses</b>	<b>2,168,469</b>	<b>473,145</b>	<b>(470,704)</b>	<b>2,170,910</b>
Increase (Decrease) in Net Assets	(96,911)	159,669	-	62,758
Net Assets, Beginning of Year	2,774,668	5,284,075	-	8,058,743
Net Assets, End of Year	<b>\$ 2,677,757</b>	<b>\$ 5,443,744</b>	<b>\$ -</b>	<b>\$ 8,121,501</b>

See independent auditors' report on supplementary information and notes to combined financial statements.